

**INFORMATION FOR ORDERING ACTIVITIES  
APPLICABLE TO ALL SPECIAL ITEM NUMBERS**

**SPECIAL NOTICE TO AGENCIES: Small Business Participation**

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage! on-line shopping service ([www.fss.gsa.gov](http://www.fss.gsa.gov)). The catalogs/pricelists, GSA Advantage! and the Federal Acquisition Service Home Page ([www.fss.gsa.gov](http://www.fss.gsa.gov)) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

**1. GEOGRAPHIC SCOPE OF CONTRACT:**

*Domestic delivery* is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

*Overseas delivery* is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

**2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:**

Plan B Government Systems, Inc  
16701 Melford drive  
Suite 300  
Bowie, MD 20715

Contractors are required to accept credit cards for payments equal to or less than the micro-purchase threshold for oral or written delivery orders. Credit cards will be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:  
301-860-1006

**3. LIABILITY FOR INJURY OR DAMAGE**

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

**4. STATICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:**

Block 9: G. Order/Modification Under Federal Schedule  
 Block 16: Data Universal Numbering System (DUNS) Number:   825228914    
 Block 30: Type of Contractor -   B   - Other Small Business  
 Block 31: Woman-Owned Small Business -   NO    
 Block 36: Contractor's Taxpayer Identification Number (TIN):   262320159  

- 4a. CAGE Code:   51RD6
- 4b. Contractor has registered with the Central Contractor Registration Database.

**5. FOB DESTINATION**

**6. DELIVERY SCHEDULE**

a. TIME OF DELIVERY: The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
<u>  132-33  </u>	<u>  30  </u> Days
<u>  132-34  </u>	<u>  4  </u> Days

**Expedited Delivery**

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
132-33	20 Days
132-34	2 Days

b. URGENT REQUIREMENTS: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

**7. DISCOUNTS: Prices shown are NET Prices; Basic Discounts have been deducted.**

- a. Prompt Payment:   0  % -   0   days from receipt of invoice or date of acceptance, whichever is later.
- b. Quantity - None
- c. Dollar Volume - None
- d. Government Educational Institutions - None
- e. Other - None

**8. TRADE AGREEMENTS ACT OF 1979, as amended:**

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

**9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING:**

Plan B Government Systems, Inc had chosen to not export offered product at this time.

**10. Small Requirements: The minimum dollar value of orders to be issued is \$ 50.00.**

**11. MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)**

a. The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000:

Special Item Number 132-33 - Perpetual Software Licenses

Special Item Number 132-34 – Maintenance of Software

Special Item Number 132-51 - Information Technology (IT) Professional Services

**12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS**

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.

b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

**13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS:**

Ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

**13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS**

**PUBS):** Information Technology products under this Schedule that do not conform to Federal Information

Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS)

are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be

obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use.

Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

**13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS):** Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS)

should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

#### **14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2001)**

- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
  - (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- NOTE: Refer to FAR Part 31.205-46 Travel Costs, for allowable costs that pertain to official company business travel in regards to this contract.
- (c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
  - (d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
  - (e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
  - (f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
  - (g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
  - (h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
  - (i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
  - (j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated

funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.

**15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES:**

Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See C.1.)

**16. GSA ADVANTAGE!**

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.fss.gsa.gov/>.

**17. PURCHASE OF OPEN MARKET ITEMS**

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

**18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS**

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.

(3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

## **19. OVERSEAS ACTIVITIES**

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

NONE

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Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

## **20. BLANKET PURCHASE AGREEMENTS (BPAs)**

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

## **21. CONTRACTOR TEAM ARRANGEMENTS**

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

## **22. INSTALLATION, DEINSTALLATION, REINSTALLATION**

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8.

## **23. SECTION 508 COMPLIANCE.**

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

**<http://www.planbgov.net>**\_\_\_\_\_

The EIT standard can be found at: [www.Section508.gov/](http://www.Section508.gov/).

**24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.**

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order

- (a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- (b) The following statement:  
This order is placed under written authorization from \_\_\_\_\_ dated \_\_\_\_\_. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

**25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)**

- (a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.
- (b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—
  - (1) For such period as the laws of the State in which this contract is to be performed prescribe; or
  - (2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.
- (c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

**26. SOFTWARE INTEROPERABILITY.**

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

**27. ADVANCE PAYMENTS**

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

**TERMS AND CONDITIONS APPLICABLE TO PERPETUAL SOFTWARE LICENSES (SPECIAL ITEM NUMBER 132-33) AND MAINTENANCE (SPECIAL ITEM NUMBER 132-34) OF GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY SOFTWARE**

**1. INSPECTION/ACCEPTANCE**

The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The ordering activity reserves the right to inspect or test any software that has been tendered for acceptance. The ordering activity may require repair or replacement of nonconforming software at no increase in contract price. The ordering activity must exercise its post acceptance rights (1) within a reasonable time after the defect was discovered or should have been discovered; and (2) before any substantial change occurs in the condition of the software, unless the change is due to the defect in the software.

**2. GUARANTEE/WARRANTY**

a. Unless specified otherwise in this contract, the Contractor’s standard commercial guarantee/warranty as stated in the contract’s commercial pricelist will apply to this contract.

**SEE INDIVIDUAL MANUFACTURER FOR WARRANTY**

b. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.

c. Limitation of Liability. Except as otherwise provided by an express or implied warranty, the Contractor will not be liable to the ordering activity for consequential damages resulting from any defect or deficiencies in accepted items.

**3. TECHNICAL SERVICES**

The Contractor, without additional charge to the ordering activity, shall provide a hot line technical support number \_\_\_\_\_ for the purpose of providing user assistance and guidance in the implementation of the software. The technical support number is available from \_\_0830\_\_ to \_\_1700\_\_ Eastern Time.

**4. SOFTWARE MAINTENANCE**

a. Software maintenance service shall include the following:

Varies by Manufacturer  
\_\_\_\_\_  
\_\_\_\_\_

b. Invoices for maintenance service shall be submitted by the Contractor on a quarterly or monthly basis, after the completion of such period. Maintenance charges must be paid in arrears (31 U.S.C. 3324). **PROMPT PAYMENT DISCOUNT, IF APPLICABLE, SHALL BE SHOWN ON THE INVOICE.**

**5. PERIODS OF MAINTENANCE (132-34)**

a. The Contractor shall honor orders for periods for the duration of the contract period or a lesser period of time.

b. Maintenance may be discontinued by the ordering activity on thirty (30) calendar days written notice to the Contractor.

c. Annual Funding. When annually appropriated funds are cited on an order for maintenance, the period of the maintenance shall automatically expire on September 30 of the contract period, or at the end of the contract period, whichever occurs first. Renewal of the maintenance orders citing the new appropriation shall be required, if the maintenance is to be continued during any remainder of the contract period.

d. Cross-Year Funding Within Contract Period. Where an ordering activity's specific appropriation authority provides for funds in excess of a 12 month (fiscal year) period, the ordering activity may place an order under this schedule contract for a period up to the expiration of the contract period, notwithstanding the intervening fiscal years.

e. Ordering activities should notify the Contractor in writing thirty (30) calendar days prior to the expiration of an order, if the maintenance is to be terminated at that time. Orders for the continuation of maintenance will be required if the term licenses and/or maintenance is to be continued during the subsequent period.

**6. RESERVED**

**7. RESERVED**

**8. UTILIZATION LIMITATIONS - (132-33, AND 132-34)**

a. Software acquisition is limited to commercial computer software defined in FAR Part 2.101.

b. When acquired by the ordering activity, commercial computer software and related documentation so legend shall be subject to the following:

(1) Title to and ownership of the software and documentation shall remain with the Contractor, unless otherwise specified.

(2) Software licenses are by site and by ordering activity. An ordering activity is defined as a cabinet level or independent ordering activity. The software may be used by any subdivision of the ordering activity (service, bureau, division, command, etc.) that has access to the site the software is placed at, even if the subdivision did not participate in the acquisition of the software. Further, the software may be used on a sharing basis where multiple agencies have joint projects that can be satisfied by the use of the software placed at one ordering activity's site. This would allow other agencies access to one ordering activity's database. For ordering activity public domain databases, user agencies and third parties may use the computer program to enter, retrieve, analyze and present data. The user ordering activity will take appropriate action by instruction, agreement, or otherwise, to protect the Contractor's proprietary property with any third parties that are permitted access to the computer programs and documentation in connection with the user ordering activity's permitted use of the computer programs and documentation. For purposes of this section, all such permitted third parties shall be deemed agents of the user ordering activity.

(3) Except as is provided in paragraph 8.b(2) above, the ordering activity shall not provide or otherwise make available the software or documentation, or any portion thereof, in any form, to any third party without the prior written approval of the Contractor. Third parties do not include prime Contractors, subcontractors and agents of the ordering activity who have the ordering activity's permission to use the licensed software and documentation at the facility, and who have agreed to use the licensed software and documentation only in accordance with these restrictions. This provision does not limit the right of the ordering activity to use software, documentation, or information therein, which the ordering activity may already have or obtains without restrictions.

(4) The ordering activity shall have the right to use the computer software and documentation with the computer for which it is acquired at any other facility to which that computer may be transferred, or in cases of disaster recovery, the ordering activity has the right to transfer the software to another site if the ordering activity site for which it is acquired is deemed to be unsafe for ordering activity personnel; to use the computer software and documentation with a backup computer when the primary computer is inoperative; to copy computer programs for safekeeping (archives) or backup purposes; to transfer a copy of the software to another site for purposes of benchmarking new hardware and/or software; and to modify the software and documentation or combine it with other software, provided that the unmodified portions shall remain subject to these restrictions.

(5) "Commercial Computer Software" may be marked with the Contractor's standard commercial restricted rights legend, but the schedule contract and schedule pricelist, including this clause, "Utilization Limitations" are the

only governing terms and conditions, and shall take precedence and supersede any different or additional terms and conditions included in the standard commercial legend.

**9. SOFTWARE CONVERSIONS - (132-32 AND 132-33)**

Full monetary credit will be allowed to the ordering activity when conversion from one version of the software to another is made as the result of a change in operating system, or from one computer system to another. Under a perpetual license (132-33), the purchase price of the new software shall be reduced by the amount that was paid to purchase the earlier version.

**10. DESCRIPTIONS AND EQUIPMENT COMPATIBILITY**

The Contractor shall include, in the schedule pricelist, a complete description of each software product and a list of equipment on which the software can be used. Also, included shall be a brief, introductory explanation of the modules and documentation which are offered.

**11. RIGHT-TO-COPY PRICING**

Plan B Government Systems, Inc will not provide right-to-copy licenses.

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION  
TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM  
NUMBER 132-51)**

**1. SCOPE**

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

**2. PERFORMANCE INCENTIVES**

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

**3. ORDER**

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

**4. PERFORMANCE OF SERVICES**

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

**5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
- (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

**6. INSPECTION OF SERVICES**

The Inspection of Services-Fixed Price (AUG 1996) (Deviation – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection-Time-and-Materials and Labor-Hour (JAN 1986) (Deviation – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

**7. RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – May 2003) Rights in Data – General, may apply.

**8. RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Services.

**9. INDEPENDENT CONTRACTOR**

All IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

**10. ORGANIZATIONAL CONFLICTS OF INTEREST**

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

**11. INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

**12. PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003)) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.  
(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

**13. RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

**14. INCIDENTAL SUPPORT COSTS**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

**15. APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

**16. DESCRIPTION OF IT SERVICES AND PRICING**

a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 132-51. IT Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices.

The following is an example of the manner in which the description of a commercial job title should be presented:

EXAMPLE: Commercial Job Title: System Engineer

Minimum/General Experience: Three (3) years of technical experience which applies to systems analysis and design techniques for complex computer systems. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, structure and management practices.

Functional Responsibility: Guides users in formulating requirements, advises alternative approaches, conducts feasibility studies.

Minimum Education: Bachelor's Degree in Computer Science

**Labor Category Descriptions**

Commercial Labor Category	Minimum/General Experience and Years of Experience	Functional Responsibility	Educational Requirements
Program Manager	Must have a minimum of six years of experience, and be able to rely on experience and judgment to plan and accomplish goals. Are able to work independently in a demanding environment. Have excellent personal interaction and communication skills in a manner that promotes dialog. Must have technical management experience in computer systems development, computer engineering, or LAN/WAN development.	Must be capable of planning, coordinating, and directing the activities of administrative, program control, and technical personnel involved in providing services in fulfillment of the contract. Must have a thorough understanding and experience in the complete life cycle of the network operations. Must have knowledge and experience with government policies, standards, and methods. Must be capable of managing and controlling schedules and cost to provide on time, within budget, performance of all aspects of the contractual effort. Must be capable of providing direction for operations and ensuring compliance with all management policies, plans, and procedures. Must be capable of providing recommendations for resolution of technical problems. Must have excellent interpersonal skills, to include the ability to work on multi-functional teams, as well as proven verbal and written communications skills.	A Bachelor's degree in any discipline is required. An advanced degree in management, business administration, computer science, or any engineering discipline is desirable.
Technical Project Manager	This position requires a minimum of six years ADP experience. Experience includes increasing responsibilities in information systems design and management.	Simultaneously plans and directs a technical project (or a group of related tasks) and assists the program manager in working with the government Contracting Officer, the COTR, government management personnel, and client agency representatives. Under the guidance of the Program Manager, is responsible for the overall management of specific Task Orders and ensures that the technical solutions and schedules in the Task Order are implemented in a timely manner	A Bachelor's degree in Computer Science, Information Systems, Engineering, Business or other related scientific or technical discipline
Project Manager	Must have a minimum of 4 years of experience working on computer systems, networking and/or software in the functional area (or areas) to which assigned	Must be capable of planning, directing, and coordination the activity of technical personnel involved in providing life cycle networking operations. Must be experienced and trained in state-of-the-art networking techniques such as design, development/configuration, installation and quality assurance, etc. Must have the ability to understand the technical requirements for network operations and be able to develop and maintain realistic work plans, schedules, and controls. Must have technical expertise to review and evaluate the technical work performed by subordinates.	A Bachelor's degree in any discipline is required. An advanced degree in management, business administration, computer science, or any engineering discipline is desirable.

Commercial Labor Category	Minimum/General Experience and Years of Experience	Functional Responsibility	Educational Requirements
Network Engineer I	Must have at least one years experience solving networking problems in the functional area to which assigned.	Must have basic knowledge of local- and wide-area networks. Must have basic experience with Microsoft, Citrix, and/or Novell operating systems. Must have basic hardware experience building servers and workstations. Must have basic experience working with routers, switches, firewalls, and associated software products. Must have excellent interpersonal skills, to include the ability to work on multi-functional teams, as well as proven verbal and written communications skills.	A Bachelor's degree is required. A current MCP is required. A MCSE is desirable.
Network Engineer II	Must have at least three years experience solving networking problems in the functional area to which assigned	Must have detailed knowledge of local- and wide-area networks. Must be capable of analyzing network characteristics and recommends procurement, removals, and modifications to network components. Designs and optimizes network topologies and site configurations. Must have experience with Microsoft, Citrix, and/or Novell operating systems. Must have Hardware experience building servers, workstations, and clustering environments. Must have strong experience working with routers, switches, firewalls, and associated software products. Must have experience with enterprise storage systems including NAS and SAN. Coordinates requirements with users and suppliers. Provides support on all phases of analysis, design, testing, and implementation of networks and the telecommunications infrastructure. Must have excellent interpersonal skills, to include the ability to work on multi-functional teams, as well as proven verbal and written communications skills.	A Bachelor's degree is required. A current MCP is required. A MCSE is desirable

Commercial Labor Category	Minimum/General Experience and Years of Experience	Functional Responsibility	Educational Requirements
Network Engineer III	Must have at least five years experience solving networking problems in the functional area to which assigned.	Must have detailed knowledge of local- and wide-area networks. Must be capable of analyzing network characteristics and recommends procurement, removals, and modifications to network components. Designs and optimizes network topologies and site configurations. Must have senior-level experience with Microsoft, Citrix, and/or Novell operating systems. Must have senior-level Hardware experience building servers, workstations, and clustering environments. Must have senior-level experience working with routers, switches, firewalls, and associated software products. Must have experience with enterprise storage systems including NAS and SAN. Coordinates requirements with users and suppliers. Provides support on all phases of analysis, design, testing, and implementation of networks and the telecommunications infrastructure. Supervises Network Engineers and/or monitors their work. Must have excellent interpersonal skills, to include the ability to work on multi-functional teams, as well as proven verbal and written communications skills. Must have demonstrated ability to lead large (five or more people) design and development teams, providing them technical direction and monitoring progress through the use of metrics, with minimal management supervision.	A Bachelor's degree in any discipline is required. A current MCSE Required
Storage Certified Systems Engineer I	Must have at least 2 years related experience working with Storage Area Networks (SAN), Network Attached Storage (NAS), and Direct Attached Storage (DAS).	Must have two (2) years related experience in designing, developing, and implementing specialized techniques and practices in state-of-the-art Information Technology, Business Processes, Technology Applications, for Complex Computer Based Storage Sub-Systems. Requires the application of intensive and diversified knowledge of engineering principles and concepts in broad areas of assignments and related fields. Must be able to plan, develop, coordinate, design, test, and direct technical elements of a large and complex computer based storage sub-systems (Storage Area Networks SAN) project or a number of smaller projects with many complex features.	A Bachelor's degree is required. A Microsoft Certified Systems Engineer (MCSE) certification is required.

Commercial Labor Category	Minimum/General Experience and Years of Experience	Functional Responsibility	Educational Requirements
Storage Certified Systems Engineer II	Must have at least 4 years related experience working with Storage Area Networks (SAN), Network Attached Storage (NAS), and Direct Attached Storage (DAS).	Must have four (4) years related experience in designing, developing, and implementing specialized techniques and practices in state-of-the-art Information Technology, Business Processes, Technology Applications, for Complex Computer Based Storage Sub-Systems. Requires the application of intensive and diversified knowledge of engineering principles and concepts in broad areas of assignments and related fields. Must be able to plan, develop, coordinate, design, test, and direct technical elements of a large and complex computer based storage sub-systems (Storage Area Networks SAN) project or a number of smaller projects with many complex features.	A Bachelor's degree is required. A Microsoft Certified Systems Engineer (MCSE) certification is required.
Storage Certified Systems Engineer III	Must have at least 6 years related experience working with Storage Area Networks (SAN), Network Attached Storage (NAS), and Direct Attached Storage (DAS).	Must have at least six (6) years related experience in designing, developing, and implementing specialized techniques and practices in state-of-the-art Information Technology, Business Processes, Technology Applications, for Complex Computer Based Storage Sub-Systems. Requires the application of intensive and diversified knowledge of engineering principles and concepts in broad areas of assignments and related fields. Must be able to plan, develop, coordinate, design, test, and direct technical elements of a large and complex computer based storage sub-systems (project or a number of smaller projects with many complex features.	A Bachelor's degree is required. A Microsoft Certified Systems Engineer (MCSE) certification is required.

Commercial Labor Category	Minimum/General Experience and Years of Experience	Functional Responsibility	Educational Requirements
Systems Engineer I	<p>Minimum 3 years experience in Systems design, development and integration</p> <ul style="list-style-type: none"> <li>· Strong software coding, troubleshooting, and debugging skills</li> <li>· Strong project management, multi-tasking, and organizational skills</li> <li>· Outstanding teamwork, written and communications skills</li> <li>· Self-motivated</li> </ul>	<p>Primary responsibilities include monitoring, maintaining and enhancing existing system data interfaces. Development of new data interfaces will also be required as they become available. Candidates must be strongly team oriented with a desire to tackle new and unique problems.</p> <p>Responsibilities:</p> <ul style="list-style-type: none"> <li>· Monitor, maintain, debug and enhance existing system interfaces and hardware.</li> <li>· Design, develop and integrate new interfaces.</li> <li>· Report on system performance and data quality.</li> <li>· Respond to alerts within the appropriate time frame and resolve critical issues with minimal impact to production systems.</li> <li>· Tracking functional, performance and quality issues into bug tracking software.</li> <li>· Discuss the needs and technical issues with the Systems team members and leader.</li> <li>· Working with project manager and other team members to establish and maintain schedules and budgets</li> </ul>	<p>Bachelor's degree in Software Engineering, Computer Science or related field.</p>
Systems Engineer II	<p>Minimum 5 years experience in Systems design, development and integration</p> <ul style="list-style-type: none"> <li>· Strong software coding, troubleshooting, and debugging skills</li> <li>· Strong project management, multi-tasking, and organizational skills</li> <li>· Outstanding teamwork, written and communications skills</li> <li>· Self-motivated</li> </ul>	<p>Primary responsibilities include monitoring, maintaining and enhancing existing system data interfaces. Development of new data interfaces will also be required as they become available. Candidates must be strongly team oriented with a desire to tackle new and unique problems.</p> <p>Responsibilities:</p> <ul style="list-style-type: none"> <li>· Monitor, maintain, debug and enhance existing system interfaces and hardware.</li> <li>· Design, develop and integrate new interfaces.</li> <li>· Report on system performance and data quality.</li> <li>· Respond to alerts within the appropriate time frame and resolve critical issues with minimal impact to production systems.</li> <li>· Tracking functional, performance and quality issues into bug tracking software.</li> <li>· Discuss the needs and technical issues with the Systems team members and leader.</li> <li>· Working with project manager and</li> </ul>	<p>Bachelor's degree in Software Engineering, Computer Science or related field.</p>

Commercial Labor Category	Minimum/General Experience and Years of Experience	Functional Responsibility	Educational Requirements
		other team members to establish and maintain schedules and budgets	
Systems Engineer III	<p>Minimum 7 years experience in Systems design, development and integration</p> <ul style="list-style-type: none"> <li>· Strong software coding, troubleshooting, and debugging skills</li> <li>· Strong project management, multi-tasking, and organizational skills</li> <li>· Outstanding teamwork, written and communications skills</li> <li>· Self-motivated</li> </ul>	<p>Primary responsibilities include monitoring, maintaining and enhancing existing system data interfaces. Development of new data interfaces will also be required as they become available. Candidates must be strongly team oriented with a desire to tackle new and unique problems.</p> <p>Responsibilities:</p> <ul style="list-style-type: none"> <li>· Monitor, maintain, debug and enhance existing system interfaces and hardware.</li> <li>· Design, develop and integrate new interfaces.</li> <li>· Report on system performance and data quality.</li> <li>· Respond to alerts within the appropriate time frame and resolve critical issues with minimal impact to production systems.</li> <li>· Tracking functional, performance and quality issues into bug tracking software.</li> <li>· Discuss the needs and technical issues with the Systems team members and leader.</li> <li>· Working with project manager and other team members to establish and maintain schedules and budgets</li> </ul>	Bachelor's degree in Software Engineering, Computer Science or related field.

Commercial Labor Category	Minimum/General Experience and Years of Experience	Functional Responsibility	Educational Requirements
Subject Matter Expert I	7 years of experience as an industry/functional consultant, of which at least seven years of specialized experience in determining information technology effects on the organizational structure and determining the ability that IT can support/meet organizational goals	Confers with client management to understand or develop the client's strategic information technology business goals, and assists in formulation of an appropriate information technology strategy. Analyzes client requirements and recommends development or acquisition strategies. Assists clients in developing strategic plans and concepts. Advises client on the impact of new legislation or new technologies that are relevant to their agency. Demonstrates exceptional oral and written communication skills. Recognized in the professional community as an "expert" in the technical/specialty area being addressed.	A Bachelor's degree. · With a Master's Degree: years experience · With a PH.D.: 2 years of experience With 10 years IT experience and at least 7 years of specialized experience, a degree is not required
Subject Matter Expert II	9 years of experience as an industry/functional consultant, of which at least seven years of specialized experience in determining information technology effects on the organizational structure and determining the ability that IT can support/meet organizational goals	Confers with client management to understand or develop the client's strategic information technology business goals, and assists in formulation of an appropriate information technology strategy. Analyzes client requirements and recommends development or acquisition strategies. Assists clients in developing strategic plans and concepts. Advises client on the impact of new legislation or new technologies that are relevant to their agency. Demonstrates exceptional oral and written communication skills. Recognized in the professional community as an "expert" in the technical/specialty area being addressed.	A Bachelor's degree. · With a Master's Degree: 6 years experience · With a PH.D.: 4 years of experience With 11 years IT experience and at least 7 years of specialized experience, a degree is not required
Subject Matter Expert III	10+ years of experience as an industry/functional consultant, of which at least seven years of specialized experience in determining information technology effects on the organizational structure and determining the ability that IT can support/meet organizational goals.	Confers with client management to understand or develop the client's strategic information technology business goals, and assists in formulation of an appropriate information technology strategy. Analyzes client requirements and recommends development or acquisition strategies. Assists clients in developing strategic plans and concepts. Advises client on the impact of new legislation or new technologies that are relevant to their agency. Demonstrates exceptional oral and written communication skills. Recognized in the professional community as an "expert" in the technical/specialty area being addressed.	A Bachelor's degree. · With a Master's Degree: 8 years experience · With a PH.D.: 6 years of experience With 12+ years IT experience and at least 7 years of specialized experience, a degree is not required

Commercial Labor Category	Minimum/General Experience and Years of Experience	Functional Responsibility	Educational Requirements
IT Systems Solution Architect I	At least 3 years of experience in the field or in a related area. Familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. Leads and directs the work of others. A wide degree of creativity and latitude is expected	Develops and implements policies and procedures designed to ensure that systems support the organization's business requirements and meet the needs of end-users. Defines systems requirements based on user/client needs, cost, and required integration with existing applications, systems, or platforms. Defines technical standards or functionality tests; may develop specifications, prototypes, or initial user guides.	Requires a bachelor's degree in a Technical curriculum
IT Systems Solution Architect II	At least 5 years of experience in the field or in a related area. Familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. Leads and directs the work of others. A wide degree of creativity and latitude is expected	Develops and implements policies and procedures designed to ensure that systems support the organization's business requirements and meet the needs of end-users. Defines systems requirements based on user/client needs, cost, and required integration with existing applications, systems, or platforms. Defines technical standards or functionality tests; may develop specifications, prototypes, or initial user guides.	Requires a bachelor's degree in a Technical curriculum
IT Systems Solution Architect III	At least 7 years of experience in the field or in a related area. Familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. Leads and directs the work of others. A wide degree of creativity and latitude is expected	Develops and implements policies and procedures designed to ensure that systems support the organization's business requirements and meet the needs of end-users. Defines systems requirements based on user/client needs, cost, and required integration with existing applications, systems, or platforms. Defines technical standards or functionality tests; may develop specifications, prototypes, or initial user guides.	Requires a bachelor's degree in a Technical curriculum

Commercial Labor Category	Minimum/General Experience and Years of Experience	Functional Responsibility	Educational Requirements
<p><b>Citrix Certified Systems Engineer I</b></p>	<p>Minimum 3 years experience in Systems design, development and integration</p> <ul style="list-style-type: none"> <li>· Strong software coding, troubleshooting, and debugging skills</li> <li>· Strong project management, multi-tasking, and organizational skills</li> <li>· Outstanding teamwork, written and communications skills</li> <li>· Self-motivated</li> </ul> <p>Must Have At Least Two Years Experience Working With Citrix.</p>	<p>Primary responsibilities include monitoring, maintaining and enhancing existing system data interfaces. Development of new data interfaces will also be required as they become available. Candidates must be strongly team oriented with a desire to tackle new and unique problems.</p> <p>Must have at least 2 year of experience with Citrix MetaFrame XP or greater. Must understand Terminal Server, licensing, and MetaFrame connectivity. Must be able to troubleshoot problems with installing and configuring applications, client printing, and connectivity. Must have at least 6 months experience with Citrix Web Interface</p> <p>Responsibilities:</p> <ul style="list-style-type: none"> <li>· Monitor, maintain, debug and enhance existing system interfaces and hardware.</li> <li>· Design, develop and integrate new interfaces.</li> <li>· Report on system performance and data quality.</li> <li>· Respond to alerts within the appropriate time frame and resolve critical issues with minimal impact to production systems.</li> <li>· Tracking functional, performance and quality issues into bug tracking software.</li> <li>· Discuss the needs and technical issues with the Systems team members and leader.</li> <li>· Working with project manager and other team members to establish and maintain schedules and budgets</li> </ul>	<p>A Bachelor's degree is required. A Citrix Certified Administer (CCA) certification is required. A Microsoft Certified Systems Engineer (MCSE) certification is required.</p>

Commercial Labor Category	Minimum/General Experience and Years of Experience	Functional Responsibility	Educational Requirements
<p><b>Citrix Certified Systems Engineer II</b></p>	<p>Minimum 5 years experience in Systems design, development and integration</p> <ul style="list-style-type: none"> <li>· Strong software coding, troubleshooting, and debugging skills</li> <li>· Strong project management, multi-tasking, and organizational skills</li> <li>· Outstanding teamwork, written and communications skills</li> <li>· Self-motivated</li> </ul> <p>Must Have At Least 4 Years Experience Working With Citrix.</p>	<p>Primary responsibilities include monitoring, maintaining and enhancing existing system data interfaces. Development of new data interfaces will also be required as they become available. Candidates must be strongly team oriented with a desire to tackle new and unique problems.</p> <p>Must have at least 4 year of experience with Citrix MetaFrame XP or greater. Must understand Terminal Server, licensing, and MetaFrame connectivity. Must be able to troubleshoot problems with installing and configuring applications, client printing, and connectivity. Must have at least 6 months experience with Citrix Web Interface</p> <p>Responsibilities:</p> <ul style="list-style-type: none"> <li>· Monitor, maintain, debug and enhance existing system interfaces and hardware.</li> <li>· Design, develop and integrate new interfaces.</li> <li>· Report on system performance and data quality.</li> <li>· Respond to alerts within the appropriate time frame and resolve critical issues with minimal impact to production systems.</li> <li>· Tracking functional, performance and quality issues into bug tracking software.</li> <li>· Discuss the needs and technical issues with the Systems team members and leader.</li> <li>· Working with project manager and other team members to establish and maintain schedules and budgets</li> </ul>	<p>A Bachelor's degree is required. A Citrix Certified Administer (CCA) certification is required. A Microsoft Certified Systems Engineer (MCSE) certification is required.</p>

Commercial Labor Category	Minimum/General Experience and Years of Experience	Functional Responsibility	Educational Requirements
<p><b>Citrix Certified Systems Engineer III</b></p>	<p>Minimum 7 years experience in Systems design, development and integration</p> <ul style="list-style-type: none"> <li>· Strong software coding, troubleshooting, and debugging skills</li> <li>· Strong project management, multi-tasking, and organizational skills</li> <li>· Outstanding teamwork, written and communications skills</li> <li>· Self-motivated</li> </ul> <p>Must Have At Least 5 Years Experience Working With Citrix.</p>	<p>Primary responsibilities include monitoring, maintaining and enhancing existing system data interfaces. Development of new data interfaces will also be required as they become available. Candidates must be strongly team oriented with a desire to tackle new and unique problems.</p> <p>Must have Citrix Server farm experience where there were at least five servers in the farm. Must understand complex application, printing, roaming profile, scripting and group policies and must be able to design and deliver scalable, flexible and stable solutions based on at least three years experience with these technologies. Must have 4+ years experience with Citrix Resource Manager, Installation Manager, Network Manager, Web Interface (NFuse) or Secure Gateway. Must have experience understanding and troubleshooting the IMA Service, application compatibility problems, Citrix XML services, and Client Device Manager</p> <p>Responsibilities:</p> <ul style="list-style-type: none"> <li>· Monitor, maintain, debug and enhance existing system interfaces and hardware.</li> <li>· Design, develop and integrate new interfaces.</li> <li>· Report on system performance and data quality.</li> <li>· Respond to alerts within the appropriate time frame and resolve critical issues with minimal impact to production systems.</li> <li>· Tracking functional, performance and quality issues into bug tracking software.</li> <li>· Discuss the needs and technical issues with the Systems team members and leader.</li> <li>· Working with project manager and other team members to establish and maintain schedules and budgets</li> </ul>	<p>A Bachelor's degree is required. A Citrix Certified Enterprise Administer (CCEA) certification is required. A Microsoft Certified Systems Engineer (MCSE) certification is required</p>

Commercial Labor Category	Minimum/General Experience and Years of Experience	Functional Responsibility	Educational Requirements
Security Certified Systems Engineer I	<p>Minimum 3 years experience in Systems design, development and integration</p> <ul style="list-style-type: none"> <li>· Strong software coding, troubleshooting, and debugging skills</li> <li>· Strong project management, multi-tasking, and organizational skills</li> <li>· Outstanding teamwork, written and communications skills</li> <li>· Self-motivated</li> </ul> <p>Two years of experience in information technology, and knowledge in system engineering and/or design, design assurance or testing for INFOSEC products and system computer networking technology.</p>	<p>Primary responsibilities include monitoring, maintaining and enhancing existing system data interfaces. Development of new data interfaces will also be required as they become available. Candidates must be strongly team oriented with a desire to tackle new and unique problems.</p> <p>Assists in analyzing and defining security requirements. Assists in performing risk analysis and security audit services and in developing analytical reports. May assist in performing in one or more of the following areas: AIS risk assessment methods and procedures; security of system software generation; security of computer hardware; operating system utility/support software; disaster recovery and contingency planning; telecommunications security; development of AIS security policies and procedures</p>	<p>Bachelor's degree in Software Engineering, Computer Science or related field.</p>
Security Certified Systems Engineer II	<p>Minimum 5 years experience in Systems design, development and integration</p> <ul style="list-style-type: none"> <li>· Strong software coding, troubleshooting, and debugging skills</li> <li>· Strong project management, multi-tasking, and organizational skills</li> <li>· Outstanding teamwork, written and communications skills</li> <li>· Self-motivated</li> </ul> <p>Four years of experience in information technology, and knowledge in system engineering and/or design, design assurance or testing for INFOSEC products and system computer networking technology.</p>	<p>Primary responsibilities include monitoring, maintaining and enhancing existing system data interfaces. Development of new data interfaces will also be required as they become available. Candidates must be strongly team oriented with a desire to tackle new and unique problems.</p> <p>Assists in analyzing and defining security requirements. Assists in performing risk analysis and security audit services and in developing analytical reports. May assist in performing in one or more of the following areas: AIS risk assessment methods and procedures; security of system software generation; security of computer hardware; operating system utility/support software; disaster recovery and contingency planning; telecommunications security; development of AIS security policies and procedures</p>	<p>Bachelor's degree in Software Engineering, Computer Science or related field.</p>

Commercial Labor Category	Minimum/General Experience and Years of Experience	Functional Responsibility	Educational Requirements
Security Certified Systems Engineer III	<p>Minimum 7 years experience in Systems design, development and integration</p> <ul style="list-style-type: none"> <li>· Strong software coding, troubleshooting, and debugging skills</li> <li>· Strong project management, multi-tasking, and organizational skills</li> <li>· Outstanding teamwork, written and communications skills</li> <li>· Self-motivated</li> </ul> <p>5+ years of experience in information technology, and knowledge in system engineering and/or design, design assurance or testing for INFOSEC products and system computer networking technology.</p>	<p>Primary responsibilities include monitoring, maintaining and enhancing existing system data interfaces. Development of new data interfaces will also be required as they become available. Candidates must be strongly team oriented with a desire to tackle new and unique problems.</p> <p>Assists in analyzing and defining security requirements. Assists in performing risk analysis and security audit services and in developing analytical reports. May assist in performing in one or more of the following areas: AIS risk assessment methods and procedures; security of system software generation; security of computer hardware; operating system utility/support software; disaster recovery and contingency planning; telecommunications security; development of AIS security policies and procedures</p>	<p>Bachelor's degree in Software Engineering, Computer Science or related field.</p>
Microsoft Certified Systems Engineer I	<p>Minimum 3 years experience in Systems design, development and integration</p> <ul style="list-style-type: none"> <li>· Strong software coding, troubleshooting, and debugging skills</li> <li>· Strong project management, multi-tasking, and organizational skills</li> <li>· Outstanding teamwork, written and communications skills</li> <li>· Self-motivated</li> </ul>	<p>Primary responsibilities include monitoring, maintaining and enhancing existing system data interfaces. Development of new data interfaces will also be required as they become available. Candidates must be strongly team oriented with a desire to tackle new and unique problems.</p> <p>Most have recent working knowledge of Microsoft product offerings</p> <p>Responsibilities:</p> <ul style="list-style-type: none"> <li>· Monitor, maintain, debug and enhance existing system interfaces and hardware.</li> <li>· Design, develop and integrate new interfaces.</li> <li>· Report on system performance and data quality.</li> <li>· Respond to alerts within the appropriate time frame and resolve critical issues with minimal impact to production systems.</li> <li>· Tracking functional, performance and quality issues into bug tracking software.</li> <li>· Discuss the needs and technical issues with the Systems team members and leader.</li> <li>· Working with project manager and other team members to establish and maintain schedules and budgets</li> </ul>	<p>Bachelor's degree in Software Engineering, Computer Science or related field.</p> <p>A Microsoft Certified Systems Engineer (MCSE) certification is required</p>

Commercial Labor Category	Minimum/General Experience and Years of Experience	Functional Responsibility	Educational Requirements
Microsoft Certified Systems Engineer II	<p>Minimum 5 years experience in Systems design, development and integration</p> <ul style="list-style-type: none"> <li>· Strong software coding, troubleshooting, and debugging skills</li> <li>· Strong project management, multi-tasking, and organizational skills</li> <li>· Outstanding teamwork, written and communications skills</li> <li>· Self-motivated</li> </ul>	<p>Primary responsibilities include monitoring, maintaining and enhancing existing system data interfaces. Development of new data interfaces will also be required as they become available. Candidates must be strongly team oriented with a desire to tackle new and unique problems.</p> <p>Most have recent, real-world knowledge of Microsoft product offerings</p> <p>Responsibilities:</p> <ul style="list-style-type: none"> <li>· Monitor, maintain, debug and enhance existing system interfaces and hardware.</li> <li>· Design, develop and integrate new interfaces.</li> <li>· Report on system performance and data quality.</li> <li>· Respond to alerts within the appropriate time frame and resolve critical issues with minimal impact to production systems.</li> <li>· Tracking functional, performance and quality issues into bug tracking software.</li> <li>· Discuss the needs and technical issues with the Systems team members and leader.</li> <li>· Working with project manager and other team members to establish and maintain schedules and budgets</li> </ul>	<p>Bachelor's degree in Software Engineering, Computer Science or related field.</p> <p>A Microsoft Certified Systems Engineer (MCSE) certification is required</p>

Commercial Labor Category	Minimum/General Experience and Years of Experience	Functional Responsibility	Educational Requirements
Microsoft Certified Systems Engineer III	<p>Minimum 7 years experience in Systems design, development and integration</p> <ul style="list-style-type: none"> <li>· Strong software coding, troubleshooting, and debugging skills</li> <li>· Strong project management, multi-tasking, and organizational skills</li> <li>· Outstanding teamwork, written and communications skills</li> <li>· Self-motivated</li> </ul>	<p>Primary responsibilities include monitoring, maintaining and enhancing existing system data interfaces. Development of new data interfaces will also be required as they become available. Candidates must be strongly team oriented with a desire to tackle new and unique problems.</p> <p>Most have recent, real-world, working knowledge of Microsoft product offerings</p> <p>Responsibilities:</p> <ul style="list-style-type: none"> <li>· Monitor, maintain, debug and enhance existing system interfaces and hardware.</li> <li>· Design, develop and integrate new interfaces.</li> <li>· Report on system performance and data quality.</li> <li>· Respond to alerts within the appropriate time frame and resolve critical issues with minimal impact to production systems.</li> <li>· Tracking functional, performance and quality issues into bug tracking software.</li> <li>· Discuss the needs and technical issues with the Systems team members and leader.</li> <li>· Working with project manager and other team members to establish and maintain schedules and budgets</li> </ul>	<p>Bachelor's degree in Software Engineering, Computer Science or related field.</p> <p>A Microsoft Certified Systems Engineer (MCSE) certification is required</p>

Commercial Labor Category	Minimum/General Experience and Years of Experience	Functional Responsibility	Educational Requirements
VMware Certified Systems Engineer I	<p>Minimum 3 years experience in Systems design, development and integration</p> <ul style="list-style-type: none"> <li>· Strong software coding, troubleshooting, and debugging skills</li> <li>· Strong project management, multi-tasking, and organizational skills</li> <li>· Outstanding teamwork, written and communications skills</li> <li>· Self-motivated</li> </ul> <p>Must Have At Least Two Years Experience Working With VMWare.</p>	<p>Primary responsibilities include monitoring, maintaining and enhancing existing system data interfaces. Development of new data interfaces will also be required as they become available. Candidates must be strongly team oriented with a desire to tackle new and unique problems.</p> <p>Must have at least 2 year of experience with VMWare or greater. Must be able to troubleshoot problems with installing and configuring applications, client printing, and connectivity.</p> <p>Responsibilities:</p> <ul style="list-style-type: none"> <li>· Monitor, maintain, debug and enhance existing system interfaces and hardware.</li> <li>· Design, develop and integrate new interfaces.</li> <li>· Report on system performance and data quality.</li> <li>· Respond to alerts within the appropriate time frame and resolve critical issues with minimal impact to production systems.</li> <li>· Tracking functional, performance and quality issues into bug tracking software.</li> <li>· Discuss the needs and technical issues with the Systems team members and leader.</li> <li>· Working with project manager and other team members to establish and maintain schedules and budgets</li> </ul>	<p>A Bachelor's degree is required. A VMWare Certification is required.</p>

Commercial Labor Category	Minimum/General Experience and Years of Experience	Functional Responsibility	Educational Requirements
VMware Certified Systems Engineer II	<p>Minimum 5 years experience in Systems design, development and integration</p> <ul style="list-style-type: none"> <li>· Strong software coding, troubleshooting, and debugging skills</li> <li>· Strong project management, multi-tasking, and organizational skills</li> <li>· Outstanding teamwork, written and communications skills</li> <li>· Self-motivated</li> </ul> <p>Must Have At Least 4 Years Experience Working With VMWare.</p>	<p>Primary responsibilities include monitoring, maintaining and enhancing existing system data interfaces. Development of new data interfaces will also be required as they become available. Candidates must be strongly team oriented with a desire to tackle new and unique problems.</p> <p>Must have at least 4 year of experience with VMWare or greater. Must be able to troubleshoot problems with installing and configuring applications, client printing, and connectivity.</p> <p>Responsibilities:</p> <ul style="list-style-type: none"> <li>· Monitor, maintain, debug and enhance existing system interfaces and hardware.</li> <li>· Design, develop and integrate new interfaces.</li> <li>· Report on system performance and data quality.</li> <li>· Respond to alerts within the appropriate time frame and resolve critical issues with minimal impact to production systems.</li> <li>· Tracking functional, performance and quality issues into bug tracking software.</li> <li>· Discuss the needs and technical issues with the Systems team members and leader.</li> <li>· Working with project manager and other team members to establish and maintain schedules and budgets</li> </ul>	<p>A Bachelor's degree is required. A VMWare Certification is required.</p>

Commercial Labor Category	Minimum/General Experience and Years of Experience	Functional Responsibility	Educational Requirements
VMware Certified Systems Engineer III	<p>Minimum 7 years experience in Systems design, development and integration</p> <ul style="list-style-type: none"> <li>· Strong software coding, troubleshooting, and debugging skills</li> <li>· Strong project management, multi-tasking, and organizational skills</li> <li>· Outstanding teamwork, written and communications skills</li> <li>· Self-motivated</li> </ul> <p>Must Have At Least 5 Years Experience Working With VMWare.</p>	<p>Primary responsibilities include monitoring, maintaining and enhancing existing system data interfaces. Development of new data interfaces will also be required as they become available. Candidates must be strongly team oriented with a desire to tackle new and unique problems.</p> <p>Must have at least 5 year of experience with VMWare or greater. Must be able to troubleshoot problems with installing and configuring applications, client printing, and connectivity.</p> <p>Responsibilities:</p> <ul style="list-style-type: none"> <li>· Monitor, maintain, debug and enhance existing system interfaces and hardware.</li> <li>· Design, develop and integrate new interfaces.</li> <li>· Report on system performance and data quality.</li> <li>· Respond to alerts within the appropriate time frame and resolve critical issues with minimal impact to production systems.</li> <li>· Tracking functional, performance and quality issues into bug tracking software.</li> <li>· Discuss the needs and technical issues with the Systems team members and leader.</li> <li>· Working with project manager and other team members to establish and maintain schedules and budgets</li> </ul>	<p>A Bachelor's degree is required. A VMWare Certification is required.</p>

**GOVERNMENT PRICELIST**

**triCaret Software & Support**

SIN #	Manufacturer Name.	Manufacturer Number.	Name of Product (40 character limit).	GSA Price w/IFF	Warranty (Years, Months or Days)
132-33	tricaret	SD8V4	Screwdrivers v4 Server License	\$1,283.71	90 days
132-34	tricaret	TRISD	triCare Maintenance and Support	\$291.35	N/A
132-33	tricaret	SD8V464	Screwdrivers v4 64-bit Server License	\$2,246.27	90 days
132-34	tricaret	TRISD	triCare Maintenance and Support	\$511.21	N/A
132-33	tricaret	SS8V45	Simplify Suite v4.5 Server License(All Products)	\$2,140.08	90 days
132-34	tricaret	TRISS	triCare Maintenance and Support	\$486.30	N/A
132-33	tricaret	SS8V4564	Simplify Suite v4.5 64-bit Server License (All Products)	\$3,744.93	90 days
132-34	tricaret	TRISS	triCare Maintenance and Support	\$974.76	N/A
132-33	tricaret	SLD8V45	Simplify Lockdown 4.5 Server License	\$1,283.71	90 days
132-34	tricaret	TRISLD	triCare Maintenance and Support	\$291.35	N/A
132-33	tricaret	SLD8V45	Simplify Lockdown v4.5 64-bit Server License	\$2,246.27	90 days
132-34	tricaret	TRISLD	triCare Maintenance and Support	\$511.21	N/A
132-33	tricaret	SPRO8V45	Simplify Profiles v4 Server License	\$684.24	90 days
132-34	tricaret	TRIPRO	triCare Maintenance and Support	\$155.96	N/A
132-33	tricaret	SPRO8V45	Simplify Profiles v4 64-bit Server License	\$1,197.21	90 days
132-34	tricaret	TRIPRO	triCare Maintenance and Support	\$272.93	N/A
132-33	tricaret	SDRDV4	Screwdrivers v4 for XP/RDP User License	\$68.51	90 days
132-34	tricaret	TRISDXP	triCare Maintenance and Support	\$15.16	N/A

### **Xceedium Software & Support**

SIN	Manufacturer Name.	Manufacturer Part Number.	Name of Product (40 character limit).	GSA Price w/IFF	Warranty (Years, Months or Days)
132-33	Xceedium, Inc.	XG50-FIPS	GateKeeper - FIPS - 50 Node License	\$22,668.75	1 Yr
132-33	Xceedium, Inc.	X0100-FIPS	GateKeeper - FIPS - 100 Node License	\$39,670.31	1 Yr
132-33	Xceedium, Inc.	XG250-FIPS	GateKeeper - FIPS - 250 Node License	\$85,007.81	1 Yr
132-33	Xceedium, Inc.	XG500-FIPS	GateKeeper - FIPS - 500 Node License	\$141,679.69	1 Yr
132-33	Xceedium, Inc.	XG1000-FIPS	GateKeeper - FIPS - 1000 Node License	\$226,687.50	1 Yr
132-33	Xceedium, Inc.	XG2500-FIPS	GateKeeper - FIPS - 2500 Node License	\$283,359.38	1 Yr
132-33	Xceedium, Inc.	XG5000-FIPS	GateKeeper - FIPS - 5000 Node License	\$425,039.06	1 Yr
132-33	Xceedium, Inc.	X010000-FIPS	GateKeeper - FIPS - 10000 Node License	\$566,718.75	1 Yr
132-33	Xceedium, Inc.	XG15000-FIPS	GateKeeper - FIPS - 15000 Node License	\$680,062.50	1 Yr
132-33	Xceedium, Inc.	XG20000-FIPS	GateKeeper - FIPS - 20000 Node License	\$793,406.25	1 Yr
132-33	Xceedium, Inc.	XG30000-FIPS	GateKeeper - FIPS - 30000 Node License	\$1,020,093.75	1 Yr
132-33	Xceedium, Inc.	XG40000-FIPS	GateKeeper - FIPS - 40000 Node License	\$1,133,437.50	1 Yr
132-34	Xceedium, Inc.	XG-SUP-50-FIPS	GateKeeper - FIPS - 50 Node License - Support	\$4,397.74	N/A
132-34	Xceedium, Inc.	XG-SUP-100-FIPS	GateKeeper - FIPS - 100 Node License - Support	\$7,696.04	N/A
132-34	Xceedium, Inc.	XG-SUP-250-FIPS	GateKeeper - FIPS - 250 Node License - Support	\$16,491.52	N/A
132-34	Xceedium, Inc.	XG-SUP-500-FIPS	GateKeeper - FIPS - 500 Node License - Support	\$27,485.86	N/A
132-34	Xceedium, Inc.	XG-SUP-1000-FIPS	GateKeeper - FIPS - 1000 Node License - Support	\$43,977.38	N/A
132-34	Xceedium, Inc.	XG-SUP-2500-FIPS	GateKeeper - FIPS - 2500 Node License - Support	\$54,971.72	N/A
132-34	Xceedium, Inc.	XG-SUP-5000-FIPS	GateKeeper - FIPS - 5000 Node License - Support	\$82,457.58	N/A
132-34	Xceedium, Inc.	XG-SUP-10000-FIPS	GateKeeper - FIPS - 10000 Node License - Support	\$109,943.44	N/A
132-34	Xceedium, Inc.	XG-SUP-15000-FIPS	GateKeeper - FIPS - 15000 Node License -Support	\$131,932.13	N/A
132-34	Xceedium, Inc.	XG-SUP-20000-FIPS	GateKeeper - FIPS - 20000 Node License - Support	\$153,920.81	N/A
132-34	Xceedium, Inc.	XG-SUP-30000-FIPS	GateKeeper- FIPS - 30000 Node License - Support	\$197,898.19	N/A
132-34	Xceedium, Inc.	XG-SUP-40000-FIPS	GateKeeper - FPS - 40000 Node License - Support	\$219,886.88	N/A

**Plan B Government Systems Labor Category Pricing**

Special Item Number (SIN)	Item Number	Commercial Labor Category	Proposed GSA Schedule Rate (w/IFF) - Base Year	Proposed GSA Schedule Rate (w/IFF) - Option Year 1	Proposed GSA Schedule Rate (w/IFF) - Option Year 2	Proposed GSA Schedule Rate (w/IFF) - Option Year 3	Proposed GSA Schedule Rate (w/IFF) - Option Year 4
132-51	PGM01	Program Manager	\$271.52	\$279.67	\$288.06	\$296.70	\$305.60
132-51	TPM01	Technical Project Manager	\$221.10	\$227.73	\$234.56	\$241.60	\$248.85
132-51	PJM01	Project Manager	\$174.55	\$179.79	\$185.18	\$190.74	\$196.46
132-51	NTE01	Network Engineer I	\$131.88	\$135.84	\$139.92	\$144.12	\$148.44
132-51	NTE02	Network Engineer II	\$151.28	\$155.82	\$160.49	\$165.30	\$170.26
132-51	NTE03	Network Engineer III	\$182.31	\$187.78	\$193.41	\$199.21	\$205.19
132-51	SSE01	Storage Certified Systems Engineer I	\$174.55	\$179.79	\$185.18	\$190.74	\$196.46
132-51	SSE02	Storage Certified Systems Engineer II	\$182.31	\$187.78	\$193.41	\$199.21	\$205.19
132-51	SSE03	Storage Certified Systems Engineer III	\$228.85	\$235.72	\$242.79	\$250.07	\$257.57
132-51	SYE01	Systems Engineer I	\$124.12	\$127.84	\$131.68	\$135.63	\$139.70
132-51	SYE02	Systems Engineer II	\$135.76	\$139.83	\$144.02	\$148.34	\$152.79
132-51	SYE03	Systems Engineer III	\$182.31	\$187.78	\$193.41	\$199.21	\$205.19
132-51	SME01	Subject Matter Expert I	\$182.31	\$187.78	\$193.41	\$199.21	\$205.19
132-51	SME02	Subject Matter Expert II	\$228.85	\$235.72	\$242.79	\$250.07	\$257.57
132-51	SME03	Subject Matter Expert III	\$228.85	\$235.72	\$242.79	\$250.07	\$257.57

Special Item Number (SIN)	Item Number	Commercial Labor Category	Proposed GSA Schedule Rate (w/IFF) - Base Year	Proposed GSA Schedule Rate (w/IFF) - Option Year 1	Proposed GSA Schedule Rate (w/IFF) - Option Year 2	Proposed GSA Schedule Rate (w/IFF) - Option Year 3	Proposed GSA Schedule Rate (w/IFF) - Option Year 4
132-51	ISA01	IT Systems Solution Architect I	\$159.03	\$163.80	\$168.71	\$173.77	\$178.98
132-51	ISA02	IT Systems Solution Architect II	\$182.31	\$187.78	\$193.41	\$199.21	\$205.19
132-51	ISA03	IT Systems Solution Architect III	\$228.85	\$235.72	\$242.79	\$250.07	\$257.57
132-51	CSE01	Citrix Certified Systems Engineer I	\$174.55	\$179.79	\$185.18	\$190.74	\$196.46
132-51	CSE02	Citrix Certified Systems Engineer II	\$182.31	\$187.78	\$193.41	\$199.21	\$205.19
132-51	CSE03	Citrix Certified Systems Engineer III	\$228.85	\$235.72	\$242.79	\$250.07	\$257.57
132-51	SCE01	Security Certified Systems Engineer I	\$159.03	\$163.80	\$168.71	\$173.77	\$178.98
132-51	SCE02	Security Certified Systems Engineer II	\$174.55	\$179.79	\$185.18	\$190.74	\$196.46
132-51	SCE03	Security Certified Systems Engineer III	\$228.85	\$235.72	\$242.79	\$250.07	\$257.57
132-51	MCE01	Microsoft Certified Systems Engineer I	\$151.28	\$155.82	\$160.49	\$165.30	\$170.26
132-51	MCE02	Microsoft Certified Systems Engineer II	\$174.55	\$179.79	\$185.18	\$190.74	\$196.46
132-51	MCE03	Microsoft Certified Systems Engineer III	\$228.85	\$235.72	\$242.79	\$250.07	\$257.57

Special Item Number (SIN)	Item Number	Commercial Labor Category	Proposed GSA Schedule Rate (w/IFF) - Base Year	Proposed GSA Schedule Rate (w/IFF) - Option Year 1	Proposed GSA Schedule Rate (w/IFF) - Option Year 2	Proposed GSA Schedule Rate (w/IFF) - Option Year 3	Proposed GSA Schedule Rate (w/IFF) - Option Year 4
132-51	VME01	VMware Certified Systems Engineer I	\$174.55	\$179.79	\$185.18	\$190.74	\$196.46
132-51	VME02	VMware Certified Systems Engineer II	\$182.31	\$187.78	\$193.41	\$199.21	\$205.19
132-51	VME03	VMware Certified Systems Engineer III	\$228.85	\$235.72	\$242.79	\$250.07	\$257.57



## USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS

### PREAMBLE

(Name of Company) provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

### COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact : **Bill Monaghan, Director of Contracts at 301-860-1006 or bmonaghan@planbtech.net.**



BPA NUMBER \_\_\_\_\_

(CUSTOMER NAME)  
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) \_\_\_\_\_, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be \_\_\_\_\_.

(4) This BPA does not obligate any funds.

(5) This BPA expires on \_\_\_\_\_ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;

(g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and

(h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

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## **BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS”**

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

The customer identifies their requirements.

Federal Supply Schedule Contractors may individually meet the customer's needs, or -

Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer's requirement.

Customers make a best value selection.